

ORGANIZATIONAL MEETING OF THE VILLAGE BOARD OF TRUSTEES
HELD ON MARCH 12, 2013 AT 7:50 PM AT THE DEPOSIT THEATER

MOTION #1/13-14

Motion made by Trustee Mott seconded by Trustee Hathaway to appoint Trustee O'Connell as Acting Deputy Mayor for one year. The motion carried unanimously.

MOTION #2/13-14

Motion made by Trustee Hathaway seconded by Trustee Strauss to appoint Cheryl Decker, Clerk/Treasurer for a term of 1 year. Motion carried unanimously.

MOTION #3/13-14

Motion made by Trustee O'Connell seconded by Trustee Strauss to appoint Becky Ottens as Assessors Clerk for a one-year term. Motion unanimously passed.

MOTION #4/13-14

Motion made by Trustee Hathaway seconded by Trustee Strauss to appoint the Village Board as the board of assessment review. Motion carried unanimously.

MOTION #5/13-14

Motion was made by Trustee O'Connell seconded by Trustee Hathaway to appoint Karen Budine as Deputy Clerk Treasurer for one year. The motion carried unanimously.

MOTION #6/13-14

Motion made by Trustee Strauss seconded by Trustee O'Connell to appoint Barry Conklin as Code Enforcement Officer for a one year term. Motion unanimously carried.

MOTION #7/13-14

Motion made by Trustee Hathaway seconded by Trustee O'Connell to appoint Beth Westfall as Village Attorney. Motion carried unanimously.

MOTION#8/13-14

Motion was made by Trustee Mott seconded by Trustee Hathaway to appoint Mr. Herb Buckley as Acting Justice. The motion carried unanimously.

MOTION #9/13-14

Motion made by Trustee Mott seconded by Trustee Hathaway to appoint Mary Cable as the Village Historian. Motion unanimously carried.

MOTION#10/13-14

Motion made by Trustee O'Connell seconded by Trustee Strauss to appoint Bradley Hubbard as Superintendent of Public Works, motion carried unanimously.

MOTION#11/13-14

Motion made by Trustee Hathaway seconded by Trustee Strauss to appoint Donald Cantwell as Chief of Police. Motion carried unanimously.

MOTION #12/13-14

Motion made by Trustee Mott seconded by Trustee O'Connell to designate the Deposit Courier as the official newspaper of the village. Motion unanimously carried.

MOTION #13/13-14

Motion was made by Trustee Mott seconded by Trustee Hathaway to designate the regular monthly meetings to be held on the second Tuesday of every month at 7:00 p.m. at the Deposit Theater, Front St., Deposit, NY and that Board work sessions will be held on the fourth Tuesday of every month at 7:00 p.m. at the Deposit Theater, Front St., Deposit, NY. Motion unanimously carried.

MOTION #14/13-14

Motion made by Trustee Mott seconded by Trustee O'Connell to designate the 3rd Wednesday of every month as the date the EDRLF Committee will meet. Motion unanimously carried.

The following are on the EDRLF Committee with their terms:

Harry Epstien	2 yr. term - 2015
Barry Conklin	2 yr. term - 2015
Deb Stever	2 yr. term - 2015
Al Beilby	2 yr. term - 2015
Mark Tucker	2 yr. term - 2015
Colleen O'Connor	2 yr term - 2015

The following are on the Zoning Board of Appeals with their terms:

1. Scott Raymond 3 yr. term - 2014
2. Georgiana Whitehead 3 yr term - 2015
3. Joann Passaniti 3 yr term - 2014

The following are on the Planning Board with their terms:

1. Sarah Evans, Chair 5 yr. term - 2018
2. Louise Clark 5 yr. term - 2015
3. Melissa Bishop 5 yr. term - 2018
4. Gregg Milk 5 yr. term -2014
5. Pearl Strauss 5 yr. term - 2016
6. Georgianna Carson 5 yr term - 2017 alternate

MOTION#15/13-14

A motion by Trustee O'Connell seconded by Trustee Hathaway to make EDRLF and Zoning and Planning appointments. The motion carried unanimously.

MOTION #16/13-14

Motion made by Trustee Mott seconded by Trustee Hathaway to adopt the following Investment Policy Resolution. Motion carried unanimously.

Investment Policy Resolution

Whereas, the Village of Deposit maintains numerous funds as prescribed by the office of the State Comptroller, and

Whereas, the Village of Deposit investments have grown to exceed \$1,000,000.00 and,

Whereas, the Village of Deposit Board of Trustees recognize the responsibility to assure that the Village funds are invested properly according to State and Municipal law to gain the highest rate of return within the insured investments.

Be it thereby resolved that the Village Board of Trustees directs the President to appoint a Village and EDRLF fund (s) investment advisory committee of not less than four persons, whose terms of office shall be annual, as follows:

Village President, Village Deputy President, Village Clerk/Treasurer, and Deputy Village Clerk Treasurer

Be it further resolved that the following banks be and hereby are designated as depositories for all Village bank accounts.

NBT of Norwich: Deposit, NY Branch

Be it further resolved that the Village of Deposit Board of Trustees may as it sees fit amend the list of depositories and

Be it further resolved that the Village of Deposit Clerk/Treasurer be and hereby is authorized to invest money not needed temporarily in United States Treasury obligations and various savings accounts and certificates of deposit at prevailing interest rates in any bank authorized for the deposit of Village funds as per this resolution. The total deposits excluding United States Treasury obligations are not to exceed the amounts authorized by this resolution and are to be secured by obligations of the United States of America, the State of New York or political subdivisions thereof, to the extent deposits exceed FDIC coverage, pursuant to section II of the General Municipal Law and State Comptroller's financial management guide.

Be it further resolved that President O'Connor and Clerk/Treasurer Decker are hereby authorized to sign and execute on behalf of the Village any and all transactions with respect to all Village maintained funds. Clerk/Treasurer Decker is hereby authorized to sign and execute on behalf of the Village all general, water and sewer fund accounts with the exception of money market accounts, and

Be it further resolved that the Village Clerk/Treasurer shall monthly monitor collateral pledged by banks as to adequacy and custodial management, and

Be it further resolved that this resolution shall take effect immediately.

President O'Connor has assigned the following committees for fiscal year 2013-2014:

Personnel:

Trustee O'Connell
Trustee Hathaway

Finance:

Trustee Strauss
Mayor O'Connor

Buildings:

Trustee Mott
Trustee Hathaway

Intergovernmental Representative:

Trustee O'Connell
Trustee Strauss

Fire and Ambulance:

Trustee Strauss
Trustee O'Connell

Highways

Trustee Mott
Trustee Hathaway

Library

Trustee Strauss
Trustee Hathaway

Chamber

Trustee Mott
Trustee Hathaway

MOTION #17/13-14

Motion made by Trustee Mott seconded by Trustee Strauss to set the mileage reimbursement rate at \$.44.5 per mile. Mileage to be paid only to those Village officers and approve employees and appointees who are authorized to receive upon proper receipt of billing whenever performance of their duties makes it necessary for them to use their personal vehicles. Motion unanimously carried. **This mileage reimbursement is applied only when the Village car cannot be used.**

MOTION #18/13-14

Motion made by Trustee Mott seconded by Trustee O'Connell to approve the water and sewer charge for all new hookups as follows. Motion unanimously carried.

WATER SERVICE CHARGE FOR ALL NEW HOOKUPS

Maximum length not to exceed 100 feet.

$\frac{3}{4}$ " WATER SERVICE: includes main tap with $\frac{3}{4}$ " service line to curb, stop to property line. Total \$250.00

$\frac{3}{4}$ x $\frac{5}{8}$ meter with meter horn Total \$ 90.00

1" WATER SERVICE: includes 1" copper pipe to property line with shutoff. Total \$300.00

1" METER with attachments Total \$150.00

1 $\frac{1}{2}$ " WATER SERVICE: includes 1 $\frac{1}{2}$ " copper pipe-curb stop at property line, we will use 2", 1" taps with WYE into 1 $\frac{1}{2}$ " copper. Total \$450.00

1 $\frac{1}{2}$ " METER with attachments. Total \$350.00

2" WATER SERVICE: includes 3 – 1" taps into main into a 3 branch into 2" copper. Total \$600.00

2" WATER METER with accessories. Total \$450.00

Water service of larger sizes will be quoted upon request.

Each water meter will be charged a debt reduction charge.

SEWER SERVICE HOOK-UP CHARGE

Inspection permit fee Total \$ 25.00

6" Sewer line from main line to property line. Total \$250.00

Any service of larger size will be quoted upon request not to exceed 100 feet.

SEWER RATES FOR PRIVATE HAULERS

1 - 1,000 gals.	\$ 50.00
1,001-2,000 gals.	\$ 75.00
2,001-3,000 gals.	\$100.00

Motion #19/13-14

Motion was made by Trustee O'Connell seconded by Trustee Mott to accept these rates for local haulers **only**, which are Deposit Sanitary Service and Harry Warner. The rates for outside haulers would be **doubled**. We would accept these on an emergency basis only. The motion carried unanimously.

PLANNING BOARD FEE SCHEDULE

Boundary Line Adjustments	\$ 25.00
Major Subdivision – six lots or more	\$100.00
- new lots	\$ 10.00
Minor Subdivision – 5 lots or less	\$ 50.00
- New lots	\$ 10.00
Site Plan reviews -	\$ 20.00
Special Use Permits	\$ 10.00

ZBA FEE SCHEDULE

Sign permit Fee	\$ 50.00
Special Use Permit	\$150.00
Appeals Application Fee	\$200.00
Amending Zoning Code Fee	\$200.00

MOTION #20/13-14

Motion was made by Trustee Mott seconded by Trustee O'Connell to accept the above fee schedule for the Planning Board and ZBA . The motion carried unanimously.

SNOW, GRASS REMOVAL

MOTION #21/13-14

A motion was made by Trustee Mott seconded by Trustee O'Connell to accept the **\$75.00 per hour** fee for snow and grass removal. The motion carried unanimously.

MOTION#22/13-14

A motion was made by Trustee O'Connell seconded by Trustee Hathaway to continue the **\$50 administration fee** for all Public Works fees assigned to a property. The motion carried unanimously.

The attached water and sewer rates are also in effect as set by action of the adoption of the annual Village budgets adopted on February 25, 2013.

**Sewer Rates for 2013-2014
Budget adopted 02/25/2013**

DEBT		O&M	
		G2120	\$339,976
G9710.61	\$45,000.00		
G9710.71	\$ 3,420.00		
G9730.6	\$0		
G9720.69	\$4,834.00	\$424.97	4 Quarters
G9720.70	\$ 750.00	\$106.2425	
G9901.91	\$0		
G9710.72	\$ 96,196.00 EFC		
G2122	\$150,200.00		
	\$ 30,000.00 Fund Balance		
	\$120,200.00		
	\$150.25	\$106.24	O&M
	\$150.25	\$ 37.56	DR
	\$37.5625		
	\$37.56		
	Per quarter minimum per unit	\$143.81	

**Water Rates for 2013-2014
Budget adopted 02/25/2013**

DEBT		O&M	
F9730.6	\$23,000.00		\$276,187.00
F9730.61	\$11,250.00	Revenues	\$ 7,200.00
F9720.6	\$ 4,834.00	Approp FB	\$0.00
F9720.7	\$ 750.00	F2140	\$268,987.00
T/D debt	\$39,834.00		
\$58.06706		39,000,000 gallons	
\$58.07		\$6.8971026 per thousand gallons	
\$14.5175		\$6.90 per 1,000 gal. over 9,000	
\$14.51		\$52.00 O&M per quarter minimum	
		\$14.51 DR per quarter minimum	
		\$66.51 Per quarter minimum per unit	

All units will be charged a \$20.00 administration fee per quarter.
 All bills are subject to a \$50.00 fee to turn the water back on after disconnection for unpaid bills.
 All water districts will be charged 1.5 times the above water rates, and upon the final formation of the district, out of district users will be charged the same as the

above village rates once districts are formed. **Until the Water/Sewer Districts are formed, there will be no new installations considered.**

Mayor O'Connor closed the Organization meeting at 8:00 p.m.

Respectfully Submitted:

Cheryl Decker
Clerk Treasurer