

ORGANIZATIONAL MEETING OF THE VILLAGE BOARD OF TRUSTEES  
HELD ON MARCH 13, 2012 AT 7:00 PM AT THE DEPOSIT THEATER

President O'Connor called the annual organizational meeting to order at 7:00 p.m. and lead the meeting in the Pledge of Allegiance.

MOTION #1/12-13

Motion made by Trustee Mott seconded by Trustee Strauss to appoint Trustee O'Connell as Acting Deputy Mayor for one year. The motion carried unanimously.

MOTION #2/12-13

Motion made by Trustee Strauss to appoint Cheryl Decker, Clerk/Treasurer for a term of 1 year. Motion supported by Trustee Mott motion carried unanimously.

MOTION #3/12-13

Motion made by Trustee O'Connell to appoint Becky Ottens as Assessors Clerk for a one-year term. Motion supported by Trustee Strauss motion unanimously passed.

MOTION #4/12-13

Motion made by Trustee Mott to appoint the Village Board as the board of assessment review. Motion supported by Trustee Strauss, motion carried unanimously.

MOTION #5/12-13

Motion was made by Trustee Strauss seconded by Trustee O'Connell to appoint Karen Budine as Deputy Clerk Treasurer for one year. The motion carried unanimously.

MOTION #6/12-13

Motion made by Trustee Strauss to appoint Barry Conklin as Code Enforcement Officer for a one year term. Motion supported by Trustee O'Connell, motion unanimously carried.

MOTION #7/12-13

Motion made by Trustee O'Connell to appoint Beth Westfall as Village Attorney. Motion supported by Trustee Mott, motion carried unanimously.

MOTION#8/12-13

Motion was made by Trustee Mott seconded by Trustee Strauss to appoint Mr. Herb Buckley as Acting Justice. The motion carried unanimously.

MOTION #9/12-13

Motion made by Trustee Strauss to appoint Mary Cable as the Village Historian. Motion supported by Trustee O'Connell, motion unanimously carried.

MOTION#10/12-13

Motion made by Trustee Strauss seconded by Trustee Mott to appoint Bradley Hubbard as Superintendent of Public Works, motion carried unanimously.

MOTION #11/12-13

Motion made by Trustee Mott to designate the Deposit Courier as the official newspaper of the village. Motion supported by Trustee Strauss motion unanimously carried.

MOTION #12/12-13

Motion was made by Trustee Mott to designate the regular monthly meetings to be held on the second Tuesday of every month at 7:00 p.m. at the Deposit Theater, Front St., Deposit, NY and that Board work sessions will be held on the

fourth Tuesday of every month at 7:00 p.m. at the Deposit Theater, Front St., Deposit, NY. Motion supported by Trustee Strauss, motion unanimously carried.

**MOTION #13/12-13**

Motion made by Trustee Mott to designate the 3<sup>rd</sup> Wednesday of every month as the date the EDRLF Committee will meet. Motion supported by Trustee Strauss, motion unanimously carried.

**MOTION #14/12-13**

Motion made by Trustee Mott to appoint Trustee Strauss as library delegate. Motion supported by Trustee O'Connell, motion unanimously carried.

**MOTION #15/12-13**

Motion made by Trustee Mott to adopt the following Investment Policy Resolution. Motion supported by Trustee O'Connell motion unanimously carried.

**The following are on the EDRLF Committee with their terms:**

Bob Carson	2 yr. term - 2013
Barry Conklin	2 yr. term - 2013
Deb Stever	2 yr. term - 2013
Al Beilby	2 yr. term - 2013
Mark Tucker	2 yr. term - 2013

**The following are on the Zoning Board of Appeals with their terms:**

1. Scott Raymond 3 yr. term – 2014
2. Georgiana Whitehead 3 yr term - 2015
3. Joann Passaniti 3 yr term - 2014

**MOTION#16/12-13**

A motion by Trustee O'Connell seconded by Trustee Strauss to appoint Georgiana Whitehead to the ZBA for a term of three years; expiring in 2015. The motion carried unanimously.

**The following are on the Planning Board with their terms:**

1. Sarah Evans, Chair 5 yr. term - 2013
2. Louise Clark 5 yr. term - 2013
3. Georgiana Carson 5 yr. term - 2013
4. Gregg Milk 5 yr. term -2013
5. Pearl Strauss 5 yr. term – 2016
6. Melissa Bishop 5 yr term – 2017 alternate

Investment Policy Resolution

Whereas, the Village of Deposit maintains numerous funds as prescribed by the office of the State Comptroller, and

Whereas, the Village of Deposit investments have grown to exceed \$1,000,000.00 and,

Whereas, the Village of Deposit Board of Trustees recognize the responsibility to assure that the Village funds are invested properly according to State and Municipal law to gain the highest rate of return within the insured investments.

Be it thereby resolved that the Village Board of Trustees directs the President to appoint a Village and EDRLF fund (s) investment advisory committee of not less than four persons, whose terms of office shall be annual, as follows:

Village President, Village Deputy President, and Village Clerk/Treasurer

Be it further resolved that the following banks be and hereby are designated as depositories for all Village bank accounts.

NBT of Norwich: Deposit, NY Branch

Be it further resolved that the Village of Deposit Board of Trustees may as it sees fit amend the list of depositories and

Be it further resolved that the Village of Deposit Clerk/Treasurer be and hereby is authorized to invest money not needed temporarily in United States

Treasury obligations and various savings accounts and certificates of deposit at prevailing interest rates in any bank authorized for the deposit of Village funds as per this resolution. The total deposits excluding United States Treasury obligations are not to exceed the amounts authorized by this resolution and are to be secured by obligations of the United States of America, the State of New York or political subdivisions thereof, to the extent deposits exceed FDIC coverage, pursuant to section II of the General Municipal Law and State Comptroller's financial management guide.

Be it further resolved that President O'Connor and Clerk/Treasurer Decker are hereby authorized to sign and execute on behalf of the Village any and all transactions with respect to all Village maintained funds. Clerk/Treasurer Decker is hereby authorized to sign and execute on behalf of the Village all general, water and sewer fund accounts with the exception of money market accounts, and

Be it further resolved that the Village Clerk/Treasurer shall monthly monitor collateral pledged by banks as to adequacy and custodial management, and

Be it further resolved that this resolution shall take effect immediately.

President O'Connor has assigned the following committees for fiscal year 2012-2013:

Personnel:

Trustee O'Connell  
Mayor O'Connor Pending Trustee appointment

Finance:

Trustee Strauss  
Mayor O'Connor

Buildings:

Trustee Mott

Intergovernmental Representative:

Trustee O'Connell  
Trustee Strauss

Fire and Ambulance:

Trustee Strauss  
Trustee O'Connell

Highways

Trustee Mott

Library

Trustee Strauss

Chamber

Trustee Mott

MOTION #17/12-13

Motion made by Trustee Strauss to set the mileage reimbursement rate at \$.44.5 per mile. Mileage to be paid only to those Village officers and approve employees and appointees who are authorized to receive upon proper receipt of billing whenever performance of their duties makes it necessary for them to use their personal vehicles. Seconded by Trustee O'Connell. Motion unanimously carried. **This mileage reimbursement is applied only when the Village car cannot be used.**

MOTION #18/12-13

Motion made by Trustee Mott to approve the water and sewer charge for all new hookups as follows. Motion supported by Trustee Strauss motion unanimously carried.

**WATER SERVICE CHARGE FOR ALL NEW HOOKUPS**

Maximum length not to exceed 100 feet.

3/4" WATER SERVICE: includes main tap with 3/4" service line to curb, stop to property line. Total \$250.00

3/4 x 5/8 meter with meter horn Total \$ 90.00

1" WATER SERVICE: includes 1" copper pipe to property line with shutoff. Total \$300.00

1" METER with attachments Total \$150.00

1 1/2" WATER SERVICE: includes 1 1/2" copper pipe-curb stop at property line, we will use 2", 1" taps with WYE into 1 1/2" copper. Total \$450.00

1 1/2" METER with attachments. Total \$350.00

2" WATER SERVICE: includes 3 – 1" taps into main into a 3 branch into 2" copper. Total \$600.00

2" WATER METER with accessories. Total \$450.00

Water service of larger sizes will be quoted upon request.

Each water meter will be charged a debt reduction charge.

**SEWER SERVICE HOOK-UP CHARGE**

Inspection permit fee Total \$ 25.00

6" Sewer line from main line to property line. Total \$250.00

Any service of larger size will be quoted upon request not to exceed 100 feet.

**SEWER RATES FOR PRIVATE HAULERS**

1 - 1,000 gals.	\$ 50.00
1,001-2,000 gals.	\$ 75.00
2,001-3,000 gals.	\$100.00

Motion #19/12-13

Motion was made by Trustee Strauss seconded by Trustee Mott to accept these rates for local haulers **only**, which are Deposit Sanitary Service and Harry Warner. The rates for outside haulers would be doubled. We would accept these on an emergency basis only. The motion carried unanimously.

**PLANNING BOARD FEE SCHEDULE**

Boundary Line Adjustments	\$ 25.00
Major Subdivision – six lots or more	\$100.00
- new lots	\$ 10.00
Minor Subdivision – 5 lots or less	\$ 50.00
- New lots	\$ 10.00
Site Plan reviews -	\$ 20.00
Special Use Permits	\$ 10.00

**ZBA FEE SCHEDULE**

Sign permit Fee	\$ 50.00
Special Use Permit	\$150.00
Appeals Application Fee	\$200.00
Amending Zoning Code Fee	\$200.00

MOTION #20/12-13

Motion was made by Trustee Mott seconded by Trustee Strauss to accept the above fee schedule for the Planning Board and ZBA . The motion carried unanimously.

**SNOW, GRASS REMOVAL**

\$75.00 PER HOUR

MOTION #21/12-13

A motion was made by Trustee Mott seconded by Trustee Strauss to accept the \$75.00 per hour fee for snow and grass removal. The motion carried unanimously.

MOTION#22/12-13

A motion was made by Trustee Mott seconded by Trustee Strauss to continue the \$50 administration fee for all Public Works fees assigned to a property. The motion carried unanimously.

The attached water and sewer rates are also in effect as set by action of the adoption of the annual Village budgets adopted on February 28, 2012.

**Sewer Rates for 2012-2013  
Budget adopted 02/28/2012**

DEBT		O&M	
		G2120	\$327,443
G9710.61	\$45,000.00		
G9710.71	\$ 6,840.00		\$315,126
G9730.6	\$		
G9730.7	\$0.00	409.30375/4 Quarters	\$102.32594
G9901.91	\$		
G9710.72	\$ 96,196 EFC		
G2122	\$148,036		
	\$30,000.00		
	\$118,036		
	\$147.545	\$102.33	O & M
	\$147.55	\$36.89	DR
	\$36.88625		
	\$36.89		
	Per quarter minimum per unit	\$139.21	

**Water Rates for 2011-2012  
Budget adopted 02/28/2010**

DEBT		O&M	
F9730.6	\$23,000.00		\$277,377
F9730.61	\$11,250.00		
		Revenues	\$6,300.00
		Approp FB	\$0.00
\$34,250.00		F2140	\$271,077
\$49.92711		39,000,000 gallons	

\$49.93  
\$12.4825  
\$12.48

\$6.9506923  
\$6.95 per 1,000 gal. over 9,000

Per quarter minimum per unit

\$48.00 O & M per quarter minimum  
\$12.48 DR per quarter minimum  
\$60.48

All units will be charged a \$20.00 administration fee per quarter.

All bills are subject to a \$50.00 fee to turn the water back on after disconnection for unpaid bills.

All water districts will be charged 1.25 times the above water rates, and upon the final formation of the district, out of district users will be charged the same as the above village rates once districts are formed. **Until the Water/Sewer Districts are formed, there will be no new installations considered.**

Mayor O'Connor closed the Organization meeting at 7:17 p.m.

Respectfully Submitted:

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Cheryl Decker  
Clerk Treasurer