

WORK SESSION OF THE VILLAGE BOARD OF TRUSTEES HELD ON APRIL 22,
2014 AT 7:00 P.M. AT THE DEPOSIT THEATER

PRESENT: Mayor O'Connor; C/T Decker, DC/T Budine, Trustees Hathaway, Strauss
and O'Connor, CEO Conklin, Debbie Stever, DPW Hubbard, Police Chief Cantwell, Fire
Chief Ryneanson, Assistant Fire Chief Zacharias, Paul Lantz and Sharon Wright

ABSENT: Trustee Mott

Mayor O'Connor opened the meeting at 7:00 p.m.

MOTION#66/14-15

A motion was made by Trustee O'Connell seconded by Trustee Hathaway to accept for
filing the monthly Code Enforcement Report as submitted. The motion carried
unanimously.

OLD AND NEW
STREETS

DPW Hubbard stated they had a big leak at the Big M this week – the entire water line
had to be replaced from the main to the Big M. This prompted Hubbard to task the
board with the thought of replacing all the very old water hookups along Front St. with
the replacement of the sewer line project. He further spoke of the in-kind portion of the
project the Village is responsible for and the possibility of removing the sidewalks.
Hubbard felt that he did not have the heavier equipment required to do this aspect of the
project. More discussion is required.

WATER

MOTION#67/14-15

A motion was made by Trustee Strauss seconded by Trustee Hathaway to accept
monthly payments of \$50 for water acct #0685 totaling \$466.82. Future quarterly bills
need to be kept current. The motion carried unanimously.

SEWER

No old business

FIRE DEPT

No old business

EMS

No old business

PRESIDENT

No old business

PD

No old business

TRUSTEES

No old business

FINANCE

No old business

NEW BUSINESS

STREETS

No new business

WATER

No new business

SEWER

No new business

BUILDINGS

No new business

FIRE DEPARTMENT

No new business

EMERGENCY SQUAD

MOTION#68/14-15

A motion was made by Trustee O'Connell seconded by Trustee Strauss to pay a voucher for the UHS Trauma Teaching Day at \$65 per person for a total of \$195.00 for eligible EMS. The motion carried unanimously.

POLICE DEPARTMENT

No new business

PRESIDENT

MOTION#69/14-15

A motion was made by Trustee Strauss seconded by Trustee O'Connell to accept the Public Participation Policy to be included in the Personnel Policy. The motion carried unanimously.

MOTION#70/14-15

A motion was made by Trustee Strauss seconded by Trustee Hathaway to approve the application of the Lumberjack 5K Run as submitted. The motion carried unanimously.

MOTION#71/14-15

**RESOLUTION PURSUANT TO
NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)
AND NATIONAL ENVIRONMENTAL POLICY ACT (NEPA)
DECLARING LEAD AGENCY**

At a work session of the Board of Trustees of the Village of Deposit, located in Broome and Delaware Counties, held at the Deposit Theater on Front Street, Deposit, New York in said Village, on the 22nd day of April, 2014,

The following resolution was offered by Trustee Hathaway, who moved its adoption, and was seconded by Trustee Strauss:

WHEREAS, the Village of Deposit ("the Village") has received a New York State Office of Community Renewal Small Cities Community Development Block Grant ("CDBG") for improvements and upgrades to the Front St. Streetscape Project ("the Project"); and

NOW, THEREFORE, BE IT RESOLVED, that the Project, including the receipt of the CDBG, is a Categorical Exclusion pursuant to the National Environmental Policy ("NEPA") regulations at 24 CFR §58.35(A)(1); and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Deposit hereby designates the Village Clerk/Treasurer, Cheryl R. Decker, as the Certifying Officer for purposes of NEPA; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Deposit shall cause a NEPA Checklist and all other required NEPA forms to be completed and submitted to the New York State Office of Community Renewal; and

BE IT FURTHER RESOLVED, that the Project, including the receipt of the CDBG, is an unlisted Action pursuant to the New York State Environmental Quality Review Act (SEQRA) regulations 6 NYCRR Part 617.2(ak); and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Deposit hereby declares itself the lead agency for SEQRA review and notification of lead agency status will be provided to all involved agencies.

The question of adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Trustee O'Connell	Voting	aye
Trustee Strauss	Voting	aye
Trustee Hathaway	Voting	aye
Trustee Mott	Voting	absent
Mayor O'Connor	Voting	aye

The Resolution was thereupon declared duly adopted.

MOTION#72/14-15

A motion was made by Trustee Hathaway seconded by Trustee Strauss to make a Negative Declaration for the proposed CDBG Front St. Rehabilitation Project and further to make a SEQR Determination of non-significance. The motion carried unanimously.

TRUSTEES

Trustee Strauss stated he would like the board to be prepared to discuss the issue of creating Reserve Accounts or not at the May 27, 2014 work session.

FINANCE

MOTION#73/14-15

A motion was made by Trustee Strauss seconded by Trustee Hathaway to add the per diem policy as follows to the personnel policy: A Per Diem policy of \$30.00 per day is offered to those employees attending seminars, classes, or conferences etc associated the Village of Deposit. The breakdown is \$5.00 breakfast; \$10.00 lunch; and \$15.00 for dinner. The Per Diem allowance is in a cash advance. The motion carried unanimously.

MOTION#74/14-15

A motion was made by Trustee Hathaway seconded by Trustee Strauss to amend #3 of the procurement Policy to reflect purchases over \$3,000 shall be pre-approved by the board – this replaces the \$1,000 limit. This change then affects the Estimated Amount of Contract to be only \$3,000/\$9,999 three written or fax quotes for proposals. The motion carried unanimously.

MOTION#75/14-15

A motion was made by Trustee Hathaway seconded by Trustee O'Connell to amend the Personnel Policy under Professional Development to reflect that when an employee obtains a new license required by the Village to maintain a position a \$1.00 per hour wage increase will be implemented. This is not a wage increase of annual credits required to keep current licenses. The motion carried unanimously.

MOTION#76/14-15

A motion was made by Trustee Strauss seconded by Trustee Hathaway to schedule a Public Hearing on the final Design Guidelines prepared by the Planning Board and Planit Main St. for the May 27th work session at 7:00 p.m. The motion carried unanimously.

MOTION#77/14-15

A motion was made by Trustee Hathaway seconded by Trustee Strauss to authorize the Mayor's signature on the Abstract of Audited Vouchers as follows:

General:	\$ 30,324.90
Water:	\$ 8,731.84
Sewer:	\$ 14,747.59

The motion carried unanimously.

C/T Decker wanted to inform the board that the meeting with the DOT on April 11, 2014 had a quorum of the Board and the media should have notified. This meeting was to address the various grant requirements by the Village. There will be minutes from this meeting distributed. Further, the board members need to make the Clerk Treasurer aware of attendance to comply with the open meetings law.

MOTION#78/14-15

A motion was made by Trustee Hathaway seconded by Trustee Strauss to enter into Executive Session to discuss pending litigation. The motion carried unanimously.

MOTION#79/14-15

A motion was made by Trustee Hathaway seconded by Trustee Strauss to come out of Executive Session. The motion carried unanimously.

MOTION#80/14-15

A motion was made by Trustee O'Connell seconded by Trustee Hathaway to adjourn the meeting at 7:30 p.m.

Respectfully Submitted: