

REGULAR SESSION OF THE VILLAGE BOARD OF TRUSTEES HELD ON  
SEPTEMBER 11, 2007 AT 6:00 P.M. AT THE DEPOSIT THEATER

PRESENT: President Smith, Trustees Nolan, O'Connor, Sollecito, and Bullis, C/T Decker, DCT Leonard, PWA Hubbard, Assistant Fire Chief Rynearson, Tony Manzanero of Gruver, Sweifel & Scott, Bruce Munn of Stearns & Wheler, Debbie Stever, Ann Schambach, Mary O'Connell, Georgianna Carson, Joan Hartz, Officer Rhodes, Sharon Wright, and Ray Serowik Broome Cty EMS Coordinator

President Smith introduced Tony Manzanero of Gruver, Sweifel & Scott, the Villages auditors. Mr. Manzanero gave an overview of the single audit performed from the Villages accounting records for fiscal year 2006-2007. A single audit is required by law if the Village spends more than \$500,000 in Federal money. The following were the findings of the audit:

- A) During the audit, we found that an \$812,000 BAN taken out in 2006 for the WWTP Upgrade was not recorded on the Village's financial statements. It was recommended that financial statements match known borrowing schedules.
- B) During the audit, we found that the Village had not printed account detail before closing the year and was unable to print account detail. It was recommended that account detail be printed before closing so that it can be viewed when reconciling takes place.
- C) The Village is responsible for documenting and managing all information pertaining to damages and completed work. During the audit, we found that several large project worksheets lacked documentation (invoices for work performed, equipment rented or materials purchased) to support the amounts shown on the forced account summaries. It was recommended that the Village attach copies of invoices to the force account summaries that document the work performed.

President Smith thanked Mr. Manzanero for coming.

Next President Smith introduced Ray Serowik, Broome County EMS Coordinator. Mr. Serowik made a PowerPoint presentation on the pros and cons of consolidation of EMS services throughout Broome County. He stated that the EMS volunteer squads are declining fast for various reasons and that these volunteer squads need help to stay within the communities. Mr. Serowik listed some of the drawbacks facing volunteer squads: volunteer burnout, aging out, internal strife, inadequate number of young people, and training requirements. He also stated some strategies for the future such as: merger/reorganization, fee for service arrangement, recruitment of additional volunteers, hiring staff leasing personnel and first responder teams. He recommended in short, continue to house ambulances in three areas; Deposit, Windsor and Harpursville, but always have hired crews in Windsor. He further stated that ultimately it is up to the community but there is help available to look at such reorganization. The next step would be meeting with those counterparts. President Smith stated he was very interested in taking that next step.

Next, President Smith introduced the Village engineer, Bruce Munn. Mr. Munn gave an update on all projects as follows: A) the engineering for the water/sewer line under the Delaware River has been finalized and submitted to all. The water line was determined that directional drilling was the preferred method of repair at a cost of \$210,000, and the sewer line with a concrete matt revetment for \$370,000. Mr. Munn further stated that because the water line was deemed an emergency project the normal bidding process is not mandatory – three quotes are all that is required. Dept. of Health must approve and a DEC Stream Disturbance Permit is required before beginning. PWA Hubbard stated that a FEMA Project Worksheet for \$141,000 has been written but will be revised as needed by FEMA.

The WWTP contracts 3, 4, and 5 have been sent the notice to award and in 15 days will be returned to the Village for signature after Beth Westfall reviews. AT that point USDA has to sign off on the contracts and construction can begin.

Contract 6 (which is plumbing) low bidder has been sent the notice of award today with the same process in place for that contract.  
Flows and Loads with Norbord. – Mr. Munn stated that he was in the process of figuring what Norbord will be sending the WWTP when hooked up – he has had to change the original numbers from 2004.

MOTION#817/07-08

A motion was made by Trustee Solliceto seconded by Trustee O'Connor to accept the Treasurer's Report as submitted. The motion carried unanimously.

MOTION#818/07-08

A motion was made by Trustee Sollecito seconded by Trustee O'Connor to waive the reading of the August 14, 2007 and August 28<sup>th</sup> minutes. The motion carried unanimously.

MOTION#818/07-08

A motion was made by Trustee Nolan seconded by Trustee Sollecito to accept for filing the August 14h and August 28<sup>th</sup> minutes. The motion carried unanimously.

MOTION#819/07-08

A motion was made by Sollectio seconded by Trustee Nolan to accept for filing the EMS monthly report. The motion carried unanimously.

MOTION#820/07-08

A motion was made by Trustee O'Connor seconded by Trustee Sollecito to accept for filing the monthly PD report. The motion carried unanimously.

OLD BUINESS  
STREETS

PWA Hubbard stated that the Village crew completed 97 Village work orders and 43 OWWTP. Some of the work orders have been brush removal, sidewalks, clean the garage, truck maintenance, street sweeping, water shut offs, sludge hauling and cold patching.

PWA Hubbard then informed the board that there were approximately ten bad trees in the Village but only a \$5000 budget. The board asked Hubbard to get quotes for all ten trees and see where we were at.

PWA Hubbard informed the board that he had contacted Norm Davies on the exterior of building, roof, walls, floors etc. Mr. Davie stated he wouldn't be available until at least November 1, 2007.

He further stated that he was waiting for the contractors about cleaning of the water tank on Mill St. The board instructed Hubbard to have Shumaker design our light posts and bricking for the \$50,000 grant.

MOTION#821/07-08

A motion was made by Trustee O'Connor seconded by Trustee Bullis to purchase tires for the 99 Chevy – 4 tires at \$405.68 and 2004 F550 six tires @\$1285.30 from Tallmadge Tires at state bid. The motion carried unanimously.

Trustee O'Connor stated that both EMS and Fire Dept. budgets had been turned in and would be presented to the Oversight committee on September 17, 2007.

MOTION#822/07-08

A motion was made by Trustee Nolan seconded by Trustee O'Connor to hire Beth Lincoln as crossing guard at \$7.15 per hour effective immediately. The motion carried unanimously.

Trustee O'Connor stated that there will be a Planning Board meeting on September 24, 2007 in regards to the application for the dollar general.

O'Connor also gave an update on the pool. Apparently when the pool was acid washed it eroded masonry around the main drains so they temporarily fixed with underwater epoxy. When the pool is winterized more permanent repairs will be made.

Trustee Sollecito said that Rita Pechash of Broome County said there were no recycling grants available.

#### New Business

##### MOTION#823/07-08

A motion was made by Trustee Nolan seconded by Trustee Sollecito to allow the Deposit Youth Wrestling to have a chicken BBQ in the Village parking lot on September 22, 2007. The motion carried unanimously.

##### MOTION#824/07-08

A motion was made by Trustee O'Connor seconded by Trustee Bullis to have the Village DPW participate in the Oktoberfest in regards to garbage and barricades. The motion carried unanimously.

##### MOTION#825/07-08

A motion was made by Trustee O'Connor seconded by Trustee Bullis to enter into a 08-09 contract with the Deposit Theater in the amount of \$1800 annually with a stipulation of \$75.00 per meeting beyond the extra three meetings. The motion carried unanimously.

There will be an informational meeting on the Butler Brook project on September 24, 2007 at 6:00 p.m. at the Deposit Theater. Hold harmless and temporary easement agreements will be available. A notary will be there and the contractor will be there to answer any questions.

##### MOTION#826/07-08

A motion was made by Trustee O'Connor seconded by Trustee Sollecito to authorize the mayor to sign the abstract of audited vouchers as follows

GENERAL FUND:	\$ 33,640.38
WATER FUND:	\$ 7,279.43
SEWER FUND:	\$ 11,827.56
T&A FUND:	\$ 3,619.24

The motion carried unanimously.

President Smith asked for a moment of silence commemorating the anniversary of September 11<sup>th</sup> and a moment in honor of previous Mayor Ron Hayes.

#### GUESTS:

Georgianna Carson stated she was concerned about the new community center and the deposit foundation doing the fundraising and in return they will get 10% of everything donated. Mrs. Carson felt that maybe volunteers could do this and not have to pay the 10%.

##### MOTION#827/07-08

A motion was made by Trustee Nolan seconded by Trustee O'Connor to enter into executive session to discuss specific personnel. The motion carried unanimously.

##### MOTION#828/07-08

A motion was made by Trustee O'Connor seconded by Trustee Sollecito to come out of executive session. The motion carried unanimously.

##### MOTION#829/07-08

A motion was made by Trustee O'Connor seconded by Trustee Sollecito to hire Fred Spencer as crossing guard at \$7.15 an hour effective immediately. The motion carried unanimously.

MOTION#830/07-08

A motion was made by Trustee Sollectio seconded by Trustee Nolan hiring William Menge as Police Chief of the Village PD, provisionally, pending Broome County Civil Service approval and passing the Chief test when given at \$25,200 annually effective October 1, 2007. Trustee Bullis opposed.

The meeting adjourned at 9:40 p.m.

Respectfully Submitted: