

WORK SESSION MEETING OF THE VILLAGE OF DEPOSIT BOARD OF TRUSTEES HELD ON JANUARY 28, 2003 AT 7:00 P.M. AT THE VILLAGE HALL

PRESENT: President Hayes, Trustees Maasch, Edwards, Linkroum, and Smith, Kathy Schaewe, Robert Rynearson, Sharon Wright, Debbie Stever, Tony Smith, Pat Brown, Mike D'Agati, Tom Hauber, Craig Conklin, Randy Hartz, Deputy Clerk Treasurer Decker and Clerk Treasurer Hungerford

President Ron Hayes called the meeting to order at 7:00 P.M.

President Hayes discussed the General Fund tax increase for the Town of Sanford was to go up by 6.6% and the Town of Deposit to increase 4.6%. Also, discussed were increases in water and sewer rates per quarter minimums to increase approximately 20%. These new rates will be reflected in the April 2003 billing.

MOTION #383/02-03

Motion made by Trustee Smith to approve the 2003-2004 budgets. Motion supported by Trustee Linkroum, motion unanimously carried.

:

MOTION #384/02-03

Motion made by Trustee Edwards to move into and out of Executive Session. Motion supported by Trustee Smith, motion unanimously carried.

MOTION #385/03

Motion made by Trustee Maasch to waive reading the minutes from the January 7th, 14th, and 20th meetings. Motion supported by Trustee Edwards, motion unanimously carried.

MOTION #386/02-03

Motion made by Trustee Maasch to approve the minutes. Motion supported by Trustee Smith, motion unanimously carried.

President Hayes indicated that Attorney Dean has reviewed that fire hall bid package and given his go ahead.

MOTION #387/02-03

Motion made by Trustee Smith to advertise for fire hall bids. Motion supported by Trustee Linkroum, motion unanimously carried.

President Hayes discussed the possibility of an informational meeting/open house at the fire hall. This will provide the voters an opportunity to ask questions about the new fire hall project and also to see the current fire hall. This meeting will be scheduled at the fire house on February 11th at 6:00 P.M.

MOTION #388-/02-03

Motion made by Trustee Smith to have Allardice and Associates begin looking for any available grants and/or low interest loans for the fire hall project, and also to prepare tax impact information for the informational meeting. Motion supported by Trustee Edwards, motion unanimously carried.

Fire Department:

MOTION #389/02-03

Motion made by Trustee Smith to authorize the transfer of \$1000 from account 4540.22 to account 4540.2. Motion supported by Trustee Linkroum, motion unanimously carried

MOTION #390/02-03

Motion made by Willis Smith to approve the purchase of the training video for the emergency squad (Car Busters). Motion supported by Trustee Maasch. Motion passed unanimously.

MOTION #391/02-03

Motion made by Trustee Smith to approve the purchase of two laptop computers and one desk top computer, subject to review by Joe Collea and State Bid. Motion supported by Trustee Maasch. Motion passed unanimously.

Water:

President Hayes stated that the Scott Township Contract is under review by the Village Attorney.

President Hayes also spoke on the need to authorize an extension to the Town of Deposit water agreement.

MOTION #392/02-03

Motion made by Trustee Linkroom to authorize an extension to the Town of Deposit water agreement, until February 25, 2003. Motion supported by Trustee Edwards. Motion passed unanimously.

President Hayes spoke on the need to authorize Scott Conklin to work with Shumaker to correct the remaining PESH violations for the sewer plant. We are still investigating the violations related to water.

Equipment:

MOTION #393/02-03

Motion made by Trustee Smith to approve the purchase of a ph meter for \$398.00 being the lowest price. Motion supported by Trustee Edwards. Motion passed unanimously.

President:

President Hayes stated that we have authorized the Village attorney to negotiate with Nextel. Nothing is firmed up yet. Trustee Edwards and Bob Rynearson agreed meet with the Nextel site people this week.

Personnel:

President Hayes discussed the work that has gone into the personnel policy. The employees have reviewed the policy and one change was made based on an employee suggestion.

MOTION #394/02-03

Motion made by Trustee Linkroom to adopt the Personnel Policy reflecting the agreed upon change. Motion supported by Trustee Maasch. Motion passed unanimously.

Old Business:

Trustee Maasch questioned the part-time employment status. President Hayes indicated that he has completed the duties statement and upon board approval will submit it to civil service.

Trustee Maasch also inquired about the fire inspections. President Hayes responded that he is working on contacting the State Codes for information.

Finance:

MOTION #395/02-03

Motion made by Trustee Smith to approve President Hayes to sign the DWI renewals. Motion supported by Trustee Maasch. Motion passed unanimously.

MOTION #396/02-03

Motion made by Trustee Smith to approve President Hayes' signature on the Shumaker agreement for engineering services. Motion supported by Trustee Maasch. Motion passed unanimously.

President Hayes stated that Susan Payne has submitted her preliminary assessment for the grant application. Copies will be distributed to the board for their review. S. Payne is going to talk with Shumaker concerning the engineering information needed to go ahead with the grant applications.

John Romanofski is also going to speak with Shumaker regarding the information needed to request federal funds from the water project to repair/replace hydrants.

Clerk Treasurer Hungerford indicated that she is looking into getting DSL service for the front office, police department and justice. She is going to do some more research to clarify cost savings prior to bringing it to the board for approval.

President Hayes indicated that John Riegler has requested to enter into a temporary agreement with the village for the use of the room upstairs in the village hall for karate. The clerk treasurer's office will contact Mr. Riegler regarding the dates, times and rent.

MOTION # 397/02-03

Motion made by Trustee Smith to accept the resignation of Trustee Linkroum effective January 29, 2003. Motion supported by Trustee Maasch, motion unanimously carried.

Dawn Mauro from the planning board indicated that the planning board thought the village should go ahead with the cell tower project and that it looked like a good project.

Robert Rynearson indicated that he went to Afton this afternoon to pick up the two donated Scott Air Packs. Also the Safair inspectors are coming around if the village would like to have theirs inspected.

The meeting was closed at 8:45 p.m.

MEG HUNGERFORD, CLERK TREASURER