

WASTEWATER TREATMENT PLANT SUSTAINABILITY MANAGEMENT MEETING
HELD ON DECEMBER 5, 2017 AT 9:00 A.M. AT VILLAGE HALL

PRESENT: Steve Grimm, NY Rural Water, C/T Decker, Scott Conklin and Luke Smith, WWTP Operators, DPW Supervisor Jay Vandermark, residents Jim Conklin, Jim Durning and John O'Connor

ABSENT: Deputy Mayor Moore

The meeting opened at 9:15 a.m.

Mr. Grimm passed out a guide book – Guidebook to Sustainable Utility Management - essentially a workshop in a box. Everyone referred to page 4 – the ten key management areas that we will all be looking at. Mr. Grimm also stated that there is no cost involved in putting together this plan outside the time invested.

Mr. Grimm stated that from start to finish there would be from 8 to 10 meetings, once a month until completed. Mr. Grimm stated that we are an advisory board – we do not make policy. Once completed our plan would go before the board of trustees for approval and then implementation would begin.

Jim Conklin asked after all the work involved with months preparing the document what if this board or future boards don't support the implementation? Grimm answered that the committee would have to make an ongoing effort to show this board and future boards the value of the implementation. Decker stated she thought the plant operators could also keep the ball rolling as they understand the benefits better than possibly a new mayor or board members. Grimm informed the board that this document will be the precursor to the asset management plan. He stated many funding sources have begun to ask for the municipality's asset management plan. The sustainability management plan gets the Village one step closer to the asset management plan. Grimm also highly suggested that we put all minutes and evaluations on the Village website for tax payers to review. He emphasized transparency. John O'Connor asked if having a sustainability study filed in the Clerk's office would garner us any points on a grant application. It was decided, any information provided that shows proactive rather than reactive efforts by the Village would be beneficial on a grant app.

The homework for next month is to fill out the self evaluation. If anyone has any questions for Mr. Grimm in this process, please call or email the provided information at the end of these minutes. Please give your honest assessment on the evaluation form and also provide your reason why you have rated each question high or low. When compiled, Mr. Grimm will provide the consensus to the committee for discussion. After the master sheet is provided, three categories from the top ten management areas will be chosen for implementation.

