

WORK SESSION MEETING OF THE VILLAGE OF DEPOSIT BOARD OF TRUSTEES HELD ON JUNE 26, 2003 AT 6:00 P.M. AT THE VILLAGE HALL

PRESENT: President Hayes, Trustees Maasch, Edwards, Place and Smith, Clerk Treasurer Hungerford, Attorney Cathy Schaewe, Brad Hubbard

Arriving at 7:00 p.m. after executive session: Deb Stever, Sharon Wright, Tony Smith, and Eddie Joe Pavlov.

President Ron Hayes called the meeting to order at 6:00 P.M.

The board opened with an executive session with the village attorney to discuss specific personnel.

**MOTION #171/03-04**

Motion made by Trustee Edwards, seconded by Trustee Maasch go into and out of executive session to discuss specific personnel. Motion unanimously carried.

**MOTION #172/03-04**

Motion made by Trustee Smith, seconded by Trustee Place to have Attorney Schaewe draft a letter of reprimand to be placed in Robert Rynearson's file for the instance where he was found to have both filled up his personal vehicle at the village gas pumps and submitted a mileage voucher for a trip the village crew took for hearing tests. The letter will include an order to repay the mileage reimbursement. The motion unanimously carried.

**MOTION #173/03-04**

Motion made by Trustee Place, seconded by Trustee Maasch to have Trustee Smith deliver the letter to the fire department as drafted, regarding the use of village gas in a personal vehicle of a fire department official. Motion unanimously carried.

The board also requested that the memo, as drafted, to village employees regarding the village's policy for the use of personal vehicles for village business, be distributed to all village employees.

President Hayes then announced that the Trustees will be given the following areas of responsibility within the public works department.

Trustee Place:	Water
Trustee Maasch:	Buildings
Trustee Edwards:	Grounds
Trustee Smith:	Fire Hall Project and Streets

President Hayes will continue to work with sewer issues due to the many issues currently involved. This area will also be turned over to Trustee Place.

Brad Hubbard gave an update on the public works department. He indicated that the crew had most of the brush and weeds picked up, however residents were continuing to bring it out to the street. He requested that the Courier indicate that current pick up is ending, but they will advertise again for pickup around September.

Brad indicated that he had received a gas and diesel bid from Mirabito, but others had not responded. The board requested that he continues to try to obtain additional bids, and that the Clerk Treasurer have the current prices available for comparison at the July 8<sup>th</sup> meeting.

Brad also indicated that he is still working with Shumaker on the generator repair for the sewer plant. He indicated that the generator should be serviced at least annually and currently some of the generator's functions are not working.

Clerk Treasurer Hungerford indicated that Innovative Health Services had again inquired about the use of the parking lot behind the village hall.

**MOTION #174/03-04**

Motion made by Trustee Maasch, seconded by Trustee Edwards to keep the rear parking lot available for village employees and court officials. Motion unanimously carried.

President Hayes indicated that the paper work to receive final funding approval for the fire department grants for the purchase of turnout gear and hose had been submitted. Once we hear back the orders can be placed.

Trustee Edwards expressed concern about complaints he had received regarding seniors in the community not receiving return calls from the police department. He inquired if the sheriff's department and state police knew our pd schedule. President Hayes indicated that the officers sign on and off duty over the radio with the county.

Brad indicated that the front tires had been replaced on the loader and now there was a bulge in the rear tire.

**MOTION #175/03-04**

Motion made by Trustee Edwards, seconded by Trustee Maasch have the rear loader tires replaced at the same place and cost recently obtained for the front tires. Motion unanimously carried.

Trustee Smith asked that Brad inquires about any warranty on the new tires.

Brad indicated that the 1998 Chevy's alternator and battery needed to be replaced. It was towed to S&S gulf and the cost should be around \$300.

The 1991 Chevy has been serviced and they plan to service the backhoe next week. They have been working on instituting and documenting a maintenance plan.

Brad has obtained quotes from Cook's Tree Service to remove 9 trees within the village. The quote of \$5,780 includes stump removal and clean up.

**MOTION #176/03-04**

Motion made by Trustee Maasch, seconded by Trustee Edwards to approve the hiring of Cook's Tree Service at a cost of \$5,780. Motion unanimously carried.

President Hayes indicated that both NYSEG and the telephone company have contributed to this cost in the past and requested that Brad contacted them.

Trustee Smith requested the list of trees to be removed.

Brad indicated that he and Vern, from Shumaker Engineering, had done a drive around of village streets and prioritized them for paving purposes. A copy of the resulting priorities will be copied to the board.

**MOTION #177/03-04**

Motion made by Trustee Maasch, seconded by Trustee Smith to have Brad get quotes on paving the top four street priorities. Motion unanimously carried.

Trustee Maasch asked when the Elm Street project was going to start. President Hayes indicated that we are waiting to see if it is approved

Brad requested that the 50 tons of cold patch he had previously received permission to purchase be switched to hot mix, which is also cheaper. The board concurred.

Brad requested that new t-shirts for the village crew be obtained for Deposit Days. The quote from Carole's Creations in \$11.99 each.

**MOTION #178/03-04**

Motion made by Trustee Edwards, seconded by Trustee Maasch to authorize the purchase of t-shirts for the village crew. Motion unanimously carried.

**MOTION #179/03-04**

Motion made by Trustee Edwards, seconded by Trustee Maasch to authorize the purchase of t-shirts for the village crew. Motion unanimously carried

**MOTION #180/03-04**

Motion made by Trustee Smith, seconded by Trustee Maasch to authorize the village crew to attend the Vestal Asphalt municipal employee's picnic, the afternoon of July 21. Motion unanimously carried.

**MOTION #181/03-04**

Motion made by Trustee Maasch, seconded by Trustee Place to authorize the village crew and the clerk-treasurer's office to be closed on Thursday, July 3rd. Full time employees will use a personal day. Both departments will also be closed on Friday in observance of July 4<sup>th</sup>. Motion unanimously carried.

**MOTION #182/03-04**

Motion made by Trustee Place, seconded by Trustee Smith to authorize the village crew to put fill in at the 149 Front St. lot using materials on hand, to make the lot level. Motion unanimously carried.

**MOTION #183/03-04**

Motion made by Trustee Maasch, seconded by Trustee Place to authorize the closing of Pine Street on Sunday, August 3<sup>rd</sup> from 1:00 p.m. to 9:00 p.m. for the annual block party. The closing will be advertised in the paper as the date approaches. Motion unanimously carried

**MOTION #184/03-04**

Motion made by Trustee Edwards, seconded by Trustee Place to authorize the purchase two water main repair kits one 14" and one 16". The board agreed to purchase these from Vellano Bros., even though their quote is higher than Jones Water supply. The crew has experienced problems with the rubber gaskets on the Jones clamps in the past. Motion unanimously carried.

Brad indicated that two of the three known water leaks have been repaired. The leaks on Wheeler and Oak Streets are fixed and Allen Street will be addressed next.

Shumaker Engineering has developed a response to the consent order. The estimated cost for the necessary planning in \$140,000 for the mandated work. Once the consent order is signed the board will have to decide how to proceed. A revised consent order is being sent by DEC. The board should review the proposal for repairing the fishing access. This work would be in lieu of a portion of the fine. The work will be done with donated or on hand materials and village labor. The board further discussed Shumaker's proposal.

The village board of Trustees will hold a public hearing on July 8<sup>th</sup> at 7:00 p.m. on the following:

- 1) Amending Streets and Sidewalks Local Law
- 2) Amending Unsafe Buildings Local Law
- 3) Amending Stop Intersections Local Law (adding 4 way stop at Dean and Wheeler)
- 4) Amending Brush, Grass and Weeds Local Law

Brad presented prices obtained for air conditioners for village hall offices. He obtained prices from state bid and Hartz's. The board members mentioned that they believed Lowe's /Home Depot may have cheaper prices.

**MOTION #185/03-04**

Motion made by Trustee Smith, seconded by Trustee Maasch to authorize the purchase of 2-8,000 BTU and 1-10,000 BTU air conditioner at the lowest price. Motion unanimously carried.

**MOTION #186/03-04**

Motion made by Trustee Edwards, seconded by Trustee Smith to authorize the use of village hall restrooms for the Lumberjack Festival on Saturday July 19 from 6:00 am to 9:00 am. Motion unanimously carried.

**MOTION #187/03-04**

Motion made by Trustee Smith, seconded by Trustee Place to authorize the purchase of a pallet of 24 oz water bottles by the police department. Cost will be reimbursed by Neighborhood watch donations. Motion unanimously carried.

**MOTION #188/03-04**

Motion made by Trustee Maasch, seconded by Trustee Edwards to authorize the purchase of 10 Symantec licenses of anti-virus software for village computers, per quotes obtained by Joe Collea. Motion unanimously carried.

Clerk Treasurer Hungerford indicated that the office had received a letter of interest in the purchase of 24 Allen Street. The board requested that the front office prepare a legal ad accepting bids for the purchase of this property.

Clerk Treasurer Hungerford also indicated that she had been contacted by Barb Buttacavolli of Neighborhood Watch regarding a summer program they are having which involves a barbecue at the pool. She wanted to check with the board that this was ok. The board had no problem with it but suggested that she contact Phyllis Sanford, pool director, to further set it up.

**MOTION #189/03-04**

Motion made by Trustee Smith, seconded by Trustee Edwards to authorize the mayor to sign the contract with Broome County regarding the use of the Episcopal Church for the Senior Meals site. Motion unanimously carried.

The village board would like to thank the Town of Sanford for their support of the village crew, and for use of their chipper and other equipment.

**MOTION #190/03-04**

Motion made by Trustee Edwards, seconded by Trustee Maasch enter into and out of executive session. Motion unanimously carried.

**MOTION #191/03-04**

Motion made by Trustee Maasch, seconded by Trustee Edwards fill the position of village crew chief. Motion unanimously carried.

**MOTION #192/03-04**

Motion made by Trustee Maasch, seconded by Trustee Edwards to provisionally appoint Robert Ryneerson to the position of village crew chief. Evaluations will be conducted at 3, 6, and 12 months. There will be no additional salary at this time. Trustee Smith agreed, Trustee Place opposed. Motion carried.

The meeting was adjourned at 9:15 p.m.

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MEG HUNGERFORD, CLERK TREASURER

