

WORK SESSION MEETING OF THE VILLAGE OF DEPOSIT BOARD OF TRUSTEES HELD ON JULY 22, 2003 AT 7:00 P.M. AT THE VILLAGE HALL

PRESENT: President Hayes, Trustees Maasch, Edwards, Place and Smith, Clerk Treasurer (C/T) Meg Hungerford, Deputy Clerk Treasurer Cheryl Decker, Officer In Charge Ladd Dawson, Codes Officer Barry Conklin, Public Works Administrator (PWA) Brad Hubbard, Deb Stever, Sharon Wright, Tony Smith, Mike D'Agati, Troy Proffitt.

President Ron Hayes called the meeting to order at 7:00 P.M.

Codes Officer Barry Conklin presented a report to the board. He gave an update on his codes classes and various projects around the village. Included in the discussion were 49 Court Street, the process for condemning this property has been started. Mr. Conklin is awaiting instruction from Attorney Schaewe on 42 Elm Street. Mr. Conklin suggested that the fee for fire inspections of places of public assembly be raised to \$75 to more adequately cover the costs involved. Mr. Conklin has also issued several new building permits and has worked with several homeowners regarding their pools. All pools of a depth greater than 24" must be secured. Mr. Conklin indicated that he has spoken to the representatives of the day care center that would like to open at 61 Front Street regarding the codes requirements. Also, a letter has been issued to the owner Church St. apartment building, however there has been no response. Barry will send further correspondence indicating that we will contract to have it boarded up if the owner takes no action. Mr. Conklin presented a letter to be sent to the places of public assembly notifying them of the fire inspection requirements.

MOTION #211/03-04

Motion made by Trustee Smith, seconded by Trustee Maasch to approve the code enforcement officers report. Motion unanimously carried.

MOTION #212/03-04

Motion made by Trustee Smith, seconded by Trustee Place that based on information provided by the code enforcement officer the village board declares 49 Court Street to be unsafe, and further authorizes the codes officer to take the necessary steps to remedy the situation and have the property condemned. The motion unanimously carried.

MOTION #213/03-04

Motion made by Trustee Smith, seconded by Trustee Maasch to amend motion #198/03-04 and set the fee for fire inspections at places of public assembly at \$75.00 per inspection. Motion unanimously carried.

MOTION #214/03-04

Motion made by Trustee Place, seconded by Trustee Maasch to waive the reading of the minutes of July 8, 2003. Motion unanimously carried.

MOTION #215/03-04

Motion made by Trustee Smith, seconded by Trustee Place to approve the minutes of July 8, 2003. Motion unanimously carried.

C/T Meg Hungerford and PWA Brad Hubbard have reviewed the bids for gas and diesel. After a brief discussion it was decided that the Agway bids for gas and diesel were the lowest.

MOTION #216/03-04

Motion made by Trustee Smith, seconded by Trustee Maasch to award the bid for gas and diesel to Agway. Motion unanimously carried.

PWA Brad Hubbard indicated that Cook's Tree Service was scheduled to start work on village tree's this week, but the work will be delayed due to the recent storms. It appears that the driveway on Upper Court that has been initiating several complaints regarding drainage had no permit issued by Broome County, nor does the planning board have record of approval. Dawn Mauro, planning board chair has indicated that she will send a letter requesting proper drainage.

No parking sign on Church St. and bent signpost of Second St. have been removed. Hot patching is scheduled to start on Thursday.

Proposals have been received from Vestal Asphalt for grinding up and resurfacing several portions of village streets. Copies of the proposals have been sent to Shumaker and the board discussed them. Some works would be done by the village crew with a few days of assistance from the Town of Sanford Highway Dept. Brad indicated that after the work is performed by Vestal Asphalt, an additional layer will need to be added after about two weeks of curing. Vestal Asphalt has been used to do work on village streets in the past and they are believed to be the only area business with necessary equipment.

Trustee Smith suggested that if the cost is not prohibitive to consider doing all of Dean St. rather than just a portion.

MOTION #217/03-04

Motion made by Trustee Edwards, seconded by Trustee Smith to approve the proposal submitted by Vestal Asphalt in the amount of \$20,544. Motion unanimously carried.

Brad indicated that the pump in Wellhouse #4 is making an awful noise and needs to be addressed. Moody pump service came and gave an estimate for taking out the pump and doing some maintenance. We are unable to determine how much longer the pump will continue to function. The crew tried shutting it down for a period of time and promptly received complaints from residents. Brad has discussed the situation with Ron Sherman at Shumaker.

MOTION #218/03-04

Motion made by Trustee Smith, seconded by Trustee Place to approve the Moody Pump proposal for the pump at wellhouse #4. Motion unanimously carried.

The board then discussed the use of the engineering firm and the associated costs. C/T Meg Hungerford indicated that most of the engineering budget for the year had been spent and the board needs to address the situation.

Brad indicated that since the last meeting the board members had been telephoned for approval of the quote to have the sewer plant generator repaired. Three trustees gave their approval and that work is scheduled to be performed this week.

MOTION #219/03-04

Motion made by Trustee Maasch, seconded by Trustee Place to authorize the repair of the sewer plant generator per the quotes obtained by Shumaker. Motion unanimously carried.

Brad indicated that he will get a maintenance agreement for the generator when they are here. Further, repair of this generator addresses an item included in the sewer consent order.

Brad spoke of the fishing access and the meeting regarding it location options. No formal decisions have been made.

MOTION #220/03-04

Motion made by Trustee Maasch, seconded by Trustee Edwards to approve the purchase of metal roofing for the village garage per the quotes submitted. Work to be performed by the village crew when their schedule allows. Motion unanimously carried.

Brad indicated that the black cinders previously used on village streets during the winter are no longer available. He would like the board to consider the use of more salt. Trustee Smith requested that Brad be looking into alternatives for when the village's stockpile of cinders is depleted and it is too cold to use salt.

Rotella Corp. has submitted a partial bill for their current work on the fire hall project, which J. MacDonald of Central Testing has approved and submitted to the village board for their approval.

MOTION #221/03-04

Motion made by Trustee Smith, seconded by Trustee Maasch to approve invoice # 22275.1 from Rotella Corporation for the fire hall project, in the amount of \$12,600. Motion unanimously carried.

MOTION #222/03-04

Motion made by Trustee Smith, seconded by Trustee Edwards to approve change order #G-001 for the fire hall project in the amount of \$15,230 as recommended by the oversight committee. Motion unanimously carried.

MOTION #223/03-04

Motion made by Trustee Smith, seconded by Trustee Maasch to approve change order #G-002 for the fire hall project at no charge as recommended by the oversight committee. Motion unanimously carried.

C/T Hungerford indicated that an addenda to the bid specs had been issued indicating that the village would not charge for hookup of water service at the fire hall location. Therefore, no decision needs to be made regarding the cost of a 4" service hookup.

The board discussed the government acquisitions vehicle request of the police department presented at the July 8th meeting. C/T Hungerford indicated that the document signed is actually a contract agreeing to the terms of accepting the vehicle. The board agreed that they would like more information prior to agreeing to the terms of the contract and requested copies of the contract for their review.

MOTION #224/03-04

Motion made by Trustee Maasch, seconded by Trustee Place to authorize C/T Hungerford to advertise for bids for 24 Allen Street as it is not needed for village purposes. Minimum bid to be \$6,000. Motion unanimously carried

MOTION #225/03-04

Motion made by Trustee Maasch, seconded by Trustee Place to have the bids received by 4:00 pm on Friday September 5, 2003 to be opened at the regular board meeting September 9, 2003. Bids must be accompanied by a 10% deposit, with the remainder payable 30 days from the bid award. Motion unanimously carried.

MOTION #226/03-04

Motion made by Trustee Smith, seconded by Trustee Edwards to approve the budget transfers. (see attached sheet). No transfer to be made for general fund engineering, board will review the situation. Motion unanimously carried.

MOTION #227/03-04

Motion made by Trustee Smith, seconded by Trustee Edwards to authorize C/T Hungerford to transfer that amounts recorded in the general fund as due to the fire and ambulance reserves from prior years. Motion unanimously carried.

MOTION #228/03-04

Motion made by Trustee Smith, seconded by Trustee Maasch to ammend the Village of Deposit personnel policy to indicate that only those employees whose

regular work schedule is greater than 35 hours per week will be eligible for health, dental and vision insurance benefits. Motion unanimously carried.

MOTION #229/03-04

Motion made by Trustee Edwards, seconded by Trustee Place to grant wholly exempt tax status to the Town of Deposit property tax map #367.5-1-21. This status will be in effect for the current and future tax years. Motion unanimously carried.

MOTION #230/03-04

Motion made by Trustee Edwards, seconded by Trustee Maasch to authorize the renewal of the service contract for the copier in the front office. Motion unanimously carried.

MOTION #231/03-04

Motion made by Trustee Edwards, seconded by Trustee to authorize C/T Hungerford to request that Attorney Schaeve submit a proposal to the board to be put on retainer rather than bill the village hourly. Motion unanimously carried.

Officer in Charge Dawson indicated that he would like to purchase a digital camera for the police department to replace the Polaroid, as the film is very expensive. President Hayes inquired if there are any grant funds available for this purpose. Trustee Maasch requested that OIC Dawson and C/T Hungerford review the contractual funds remaining for the police department and report back at the next meeting.

MOTION #232/03-04

Motion made by Trustee Smith, seconded by Trustee Edwards to enter into and out of executive session. Motion unanimously carried.

MOTION #233/03-04

Motion made by Trustee Smith, seconded by Trustee Place to approve sending David Moyer to firearms training at no cost to the village. Mr. Moyer will pay all associated costs, including ammunition. Motion unanimously carried.

The meeting was adjourned at 9:50 p.m.

MEG HUNGERFORD, CLERK TREASURER