

WASTEWATER TREATMENT PLANT SUSTAINABILITY MANAGEMENT MEETING  
HELD ON MARCH 28, 2018 AT 2:00 P.M. AT VILLAGE HALL

PRESENT: Steve Grimm NYRW, C/T Decker, Jim Conklin, John O'Connor, Steve Evans and Scott Conklin

ABSENT: Mayor Moore and Luke Smith

Steve Grimm thanked the Village for participating in SWAPP by sending the letters of support. SWAPP is similar to CHIPS money for water. H explained that it will not get in this budget but hopefully it will be approved for next year.

We started this meeting with #7: Infrastructure Stability: This was rated low in achievement and high is priority. Decker stated that the Village is enrolled in MEGA – Municipal Electric and Gas alliance whereby we buy energy in bulk at a reduced cost. Scott Conklin stated that after the upgrade he felt all this WWTP were energy efficient, however, that was 2007/2008. Mr. Grimm asked if we had ever performed an energy audit. We have not. He further informed the committee that NYRW does Energy Audits. The Village expressed an interest in obtaining such an audit. Next Scott Conklin stated that they had basic SOP's (Standard Operating Procedures) and they have not been updated recently.

#8: Operational Resiliency: This was rated medium in achievement and high in priority. Decker stated we had an Emergency response Plan from the WWTP Upgrade. This would need to be upgraded. Scott stated they have a basic plan to operate the plant Mr. Grimm stated we needed an all hazard assessment. Grimm asked if we were a member of NYWARN – NY Water Agency Response Network. This agency helps provide municipalities emergency resources when needed.

#9: Stakeholder Understanding and Support: This was rated medium achievement and high priority. Decker stated this was hard to accomplish. Most people are not so interested as a whole until it directly effects them. She has found that one on one explanations leave the public satisfied and she found short easy to read information was welcomed by the public. As an example the Village Hall has a brief explanation of what a pin hole leak in your system can cause. Such was very popular. Mr. Conklin added something like a "Did you Know" type handout on the counter for the customer. Scott Conklin then mentioned the grease in the lines that cost dollars and well as time. He thought of copying the code and making that available to the culprit(s). Mr. O'Connor suggested a monthly newsletter in the paper from the mayor to keep people informed.

#10: Financial viability: This was rated low on achievement and high on priority. This category is the same for most systems. The budget covers necessities and with no long range pan and some (not always) reserve savings for repairs and replacement.

Homework will be the Improvement Worksheets correlated to pages 12 – 17 Improving Outcomes -in the Utility Management handout. Decker stated she would distribute documents to the committee members.

Next meeting is April 18, 2018 at 2:00 p.m. at Village Hall.

Mr. Grimm has left at the Clerk's Office the Utility Management Certification Study Guide for anyone to look over if they would like.

New Contact: Steve Evans DPW Supervisor – [vodsupervisor@tds.net](mailto:vodsupervisor@tds.net)

The meeting was adjourned at 3:45 p.m.

Respectfully Submitted: