

WASTEWATER TREATMENT PLANT SEWER SUSTAINIBILITY MANAGEMENT  
MEETING HELD ON JUNE 20, 2018 AT 12:30 P.M.AT VILLAGE HALL

PRESENT: NYRWA Steve Grimm, Trustee Strauss, Jim Conklin, John O'Connor, Jim Durning, WWTP Operator Scott Conklin and C/T Cheryl Decker

ABSENT: DPW Supervisor Evans, WWTP Operator Luke Smith

C/T Decker was not present in the beginning of the meeting and Jim Conklin has very kindly provided some notes to follow. C/T Decker had provided the 2018-2019 Sewer Budget as suggested by Trustee Strauss. There was some discussion on the current budget and all agreed that the budgeted reserve of \$10,000 is not nearly enough. While putting anything in the reserve is a plus and must continue, \$10,000 is not enough.

Next, Scott informed the group that NYRWA is going to perform an energy audit on the plant and equipment. The Town of Haque had one done and Mr. Grimm had a copy of the finished product. We are hoping some energy saving suggestions would result in more money in our reserve eventually.

We need to improve the communication between the committee and Village Board and the public. We must continue to keep information on our website and our Facebook page. Mr. Grimm agreed to write some informational articles for the Deposit Courier too.

Some causes for an achievement gap could be constraints with the tax payers - too much is expected through rates. Inventory and the time frame built into the inventory are important issues. Jim Durning will help with the inventory – a time frame will be in the inventory. The inventory is very important.

Who needs to be involved for the changes to take place? The Mayor and the board obviously need to be involved as well as the operators and committee members. NYRWA is always a good resource. A monthly report to the board from the operators was suggested, similar to the monthly reports from the other departments.

How is tracking our performance going to be monitored? We will need to revise our system improvement plan. The operators monthly report will show changes and eventually quarterly reports will also track progress and changes.

Resources are listed in the back of our Utility Management Guide. Some are NYCOM, NYRWA, and EPA to suggest a few.

The following is the meeting schedule moving forward:

**NO MEETING IN JULY**

**Aug 16, 2018** 12:30 p.m.

**Sept 12<sup>th</sup> 2018** 12:30 p.m.

**Oct. 17<sup>th</sup> 2018** 12:30 p.m.

**FINAL MEETING**

**November 13<sup>th</sup>, 2018 Regular Session – present our draft Wastewater Infrastructure Sustainability Improvement Plan to the board for approval.**

The meeting was adjourned at 2:30 p.m.